

MICHIGAN 4-H Equine Educational Expo **HANDBOOK**

The 4-H Equine Educational Expo is held annually on the campus of Michigan State University, East Lansing, Michigan. For more information please contact Taylor Fabus at 517-353-1748, FAX 517-353-1699 or email at tenlenta@msu.edu

Enclosed in this packet:

1. 4-H Equine Communication Contest Rules
2. 4-H Hippology Contest rules

Entries should be made and signed only by Extension Staff, and counties need to adhere to any quotas and deadlines. Please type or print clearly on entry forms and check entries to ensure that members are in the correct age category and have entered the correct division. Staff and members are responsible for accurate and correct entries. Please give members and coaches a copy of their entry and contest rules.

Entry fees:

Counties should send all registration fees to *Account #: DN022677 subaccount 1062*
\$15.00 / participant / contest
(i.e., A team of 4 members = \$60.00)

Entry forms & a COPY OF THE TRANSMITTAL FORM should be sent to:

ANS Youth Extension Office
474 South Shaw Lane
Room 1287 Anthony Hall
East Lansing, MI 48824

There are no refunds. Ages are determined by the age the participant is on January 1 of the contest year. **Counties submitting entries in the various contests are responsible for furnishing older teens and/or adults to help with the various contests.**

Eligibility rule for contestants: Senior members who have competed in at least one approved and authorized interstate contest (national or regional) in the same contest area, are eligible to compete again in that contest area at the 4-H Equine Educational Expo, **however, their team may not be eligible to go on to national competition, depending on the contest they qualify for at the state level. For example, 4-H members may only participate once at the Eastern National 4-H Horse Round Up in a given contest area.**

In addition:

- 1) To participate in a national contest, no contestant may be older than 19 years of age as of January 1 of the contest year, and they must be at least 14 on January 1 of the contest year.
- 2) Equine Educational Expo contestants must **not have participated in any post-secondary coursework in the subject area or national 4-H competition**, and must not have participated in training for post-secondary competition in the subject area or national 4-H competition prior to the contest.
- 3) Teams qualifying for out-of-state competitions that have an open roster slot may have the opportunity to extend an invitation to an individual competitor (must have competed at 2017 4-H Equine Educational Expo to be eligible) from another county to join their team for the out-of-state competition. Any substitutions must be approved by State Extension Educator.

STATE 4-H EQUINE PUBLIC SPEAKING AND DEMONSTRATION CONTEST OFFICIAL RULES

Event Purpose:

1. To develop the public speaking and demonstration skills of 4-H members
2. To give 4-H members a venue to share their public speaking and demonstration skills.
3. To qualify young people for national 4-H public speaking and demonstration events (through placing 1st, 2nd or 3rd at this state event.)

Registration:

Registration should be completed and turned into your County 4-H staff. County staff will then forward all registration materials and entry fees to the State Equine Extension Educator. Entry fee is \$15.00 per person for each event entered. Questions about the event should be directed to the Horse Programs office at 517-432-5402 or email tenlenta@msu.edu.

Rules common to all contest areas:

1. Contestants must be 9, but not have reached his or her 19th birthday as of January 1 of the year in which this event is held. The contests will be divided into Junior (9 to 13 years) and Senior (14-19 years) divisions in each contest area.
2. All contestants must be members of 4-H in their county.
3. Post-secondary undergraduate students may participate in and/or complete freshman and sophomore level equine management or communications courses. College students completing a junior, senior or graduate level equine and/or communications course are ineligible to participate.
4. Individuals and teams who win the Senior Division public speaking, individual or team demonstration are eligible to compete at the Eastern National 4-H Horse Round-up in Louisville, KY. Contestants (including team alternates) may participate in only one contest per year at the Roundup. After competing in this contest, they are ineligible to compete in the same specific contest again. Contestants must not have competed previously in this contest in the Eastern National 4-H Horse Roundup in Louisville or the Western National 4-H Horse Classic in Denver, CO. States may only send one team per contest to a national event, either the Eastern or Western, but not both.
5. Individuals and teams who place second or third in the Senior Division public speaking, individual or team demonstrations are eligible to compete at the Quarter Horse Congress in Columbus, OH.

Public Speaking Rules & Resources

1. The subject must pertain to the horse industry. Speeches, not appropriately related to the horse industry can be disqualified at the discretion of the judges.
2. No visual aids may be used.
3. No coaching from parents or coaches during the speech.
4. Contestants may use notes. However, excessive use of notes may be counted against the contestant. This will be at the discretion of the judges.
5. A public address system will not be used during the contest, but a podium will be provided.
6. During the event, the contestants may introduce themselves by name, county and speech topic.
7. Speeches should be 7-10 minutes in length. Three points will be deducted from the total score on each judge's score sheet for every minute (or fraction of a minute) under 7 minutes or over 10 minutes.
8. Contestants should cite their major references after the conclusion of their speech. This time will not be counted in the allotted time.
9. Only the judge(s) may ask questions of the contestant in the contest. Question time will not be counted in the allotted time. Contestants should repeat the question then answer it.
10. Contestants may use video recorders to tape **their own presentations**. It is the responsibility of the coach/speaker to provide all necessary recording equipment.
11. No videotaping or photographing of presentations is allowed during the contest, except by respective coaches or their designees.

13. Two/Three judges will be used and judges will score each entry independently and assign scores. After all presentations are presented and scores are tabulated, judges may confer and discuss evaluations. Each judge assigns his or her final scores and then cumulative final scores are tabulated to determine the final placing. Contest superintendents may review and check tabulation of scores for mathematical accuracy.

14. Ties will be broken first by the judges' accumulated delivery score, second by the judges' accumulated organization score and third on content and accuracy score.

15. Improper attire will be a violation and appropriate points deducted on the scorecard. Improper attire will be determined at the discretion of the judges.

16. The judges will consider the questions listed under each section. The points on the score card will be as follows:

A. INTRODUCTION 10 points

1. Did the introduction serve to create interest in the subject?

2. Was the introduction short and to the point?

B. ORGANIZATION 15 points

1. Were the main points easy to follow?

2. Were the main points arranged in the best order?

3. Were the sentences short and easy to understand?

4. Was the speech interesting?

C. CONTENT AND ACCURACY 20 points

1. Were the facts and information accurate?

2. Was there enough information concerning the subject?

3. Was credit given to the sources of information, if it was appropriate?

4. Was the content appropriately related to the horse industry?

D. STAGE PRESENCE 15 points

1. Was the speaker neat and appropriately dressed?

2. Did the speaker talk directly to and look at the audience?

3. Was the speaker's posture erect, but not stiff?

4. Did the speaker refrain from leaning on the podium?

5. Did the speaker seem relaxed and at ease?

E. DELIVERY 20 points

1. Did the speaker have appropriate voice control?

2. Were all words pronounced correctly?

3. If notes were used, was it done without detracting from the speech?

4. Did the speaker seem to choose words at the time they were spoken as opposed to a memorized or ready-type delivery?

F. GENERAL 10 points

1. Did the speaker convey to the audience a sense of wanting to communicate?

2. Did the speech reflect the thoughts and personality of the speaker?

G. CONCLUSION 10 points

1. Was the conclusion short and interesting?

2. Did the conclusion properly wrap up the speech?

3. Could the speaker handle questions easily?

Individual Demonstration/Presentation Rules & Resources

1. The subject must pertain to the horse industry. Presentations not appropriately related to the horse industry can be disqualified at the discretion of the judges.

2. The presentation may be a demonstration or illustrated talk. All references to the term "presentation" in these rules include either demonstration or illustrated talk. A demonstration is defined as a presentation of a step by step procedure with an end product or result. An illustrated talk is defined as a presentation of an idea or topic that uses visual aids to convey the message.

Both presentation forms are acceptable and will be evaluated equally, although the delivery methods are different as defined above. Both should utilize visual aids to help convey the major points of the presentation and more than one type of visual aid is preferable. Visual aids may include but are not limited to: handouts, posters, props, videos, slides, and computer generated media (PowerPoint, websites, etc.). No live animals may be used.

3. Contestants may use notes. However excessive use of notes may be counted against the contestant.

This will be at the discretion of the judge(s).

4. A public address system will NOT be used during the contest.

5. Participants must supply their own props. Two tables and chairs will be provided for the presenter's use. **Contestants must provide all of their own equipment.**

6. Creative audio visual aids may be used but the contestant must be involved in making or designing them.

7. During the contest, the contestants may introduce themselves by name, county and presentation topic.

8. Presentations should be 9-12 minutes in length. Three points will be deducted from the total score on each judge's score sheet for every minute (or fraction of a minute) under 9 minutes or over 12 minutes.

9. Contestants should cite their major references after the conclusion of their presentation. This will not be counted in the allotted time.

10. No coaching from parents or coaches during the presentation.

11. Contestants may use video recorders to **tape their own presentations**. It is the responsibility of the team coach/team to provide all necessary recording equipment.

12. No videotaping or photographing of presentations is allowed during the contest, except by respective team coaches or their designees.

13. Only the judge(s) may ask questions of the contestant in the contest. Question time will not be counted in the allotted time. Contestants should repeat the question then answer it.

14. Two/Three judges will be used and judges will score each entry independently and assign scores. After all presentations are presented and scores are tabulated, judges may confer and discuss evaluations. Each judge assigns his or her final scores and then cumulative final scores are tabulated to determine the final placing. Contest superintendents may review and check tabulation of scores for mathematical accuracy.

15. Ties will first be broken by the judges' accumulated delivery score, second by the judges' accumulated organization score and third on content and accuracy score.

16. The judges will consider the questions listed under each section. The points on the score card will be as follows:

A. INTRODUCTION 10 points

1. Did the introduction serve to create interest in the subject?

2. Was the introduction short and to the point?

B. ORGANIZATION 25 points

1. Was only one main idea demonstrated?

2. Did the discussion relate directly to each step as it was shown?

3. Was each step shown just as it should be done in an actual situation or was a thorough explanation given?

4. Could audience see each step and/or visual aid?

5. Were the materials and equipment carefully selected, neatly arranged and well organized?

6. Were visual aids used if and when they were needed?

7. Were the key points for each step stressed?

C. CONTENT AND ACCURACY 25 points

1. Were the facts and information presented accurate?

2. Was there enough information presented

about the subject?

3. Were approved practices used?

4. Was credit given to the sources of information, if it was appropriate?

5. Was the content appropriately related to the horse industry?

D. STAGE PRESENCE 10 points

1. Were the presenters neat and appropriately dressed for the subject of the presentation?

2. Did the presenter speak directly to and look at the audience?

3. Was the presentation too fast or too slow?

E. DELIVERY 15 points

1. Did the presenter appear to enjoy giving presentation?

2. Did the presenter have good voice control?

3. Were all words pronounced correctly?

4. If notes were used, was it done without detracting from the presentation?

5. Did the presenter seem to choose words at the time they were spoken as opposed to a memorized presentation?

F. EFFECT ON AUDIENCE 5 points

1. Did the audience show an interest in the presentation?
2. Could the audience go home and carry out the idea?

G. SUMMARY

10 points

1. Was the summary short and interesting?
2. Were the key points briefly reviewed?
3. Did the summary properly wrap up the presentation?
4. Could the presenter handle questions easily?

Team Demonstration/Presentation Rules & Resources

1. The subject must pertain to the horse industry. Presentations not appropriately related to the horse industry can be disqualified at the discretion of the judges.
2. The presentation may be a demonstration or illustrated talk. All references to the term "presentation" in these rules include either demonstration or illustrated talk. A demonstration is defined as a presentation of a step by step procedure with an end product or result. An illustrated talk is defined as a presentation of an idea or topic that uses visual aids to convey the message.
Both presentation forms are acceptable and will be evaluated equally, although the delivery methods are different as defined above. Both should utilize visual aids to help convey the major points of the presentation and more than one type of visual aid is preferable. Visual aids may include but are not limited to: handouts, posters, props, videos, slides, and computer generated media (PowerPoint, websites, etc.). No live animals may be used.
3. This is a Team Presentation where both participants should have an equal role in the presentation.
4. Contestants may use notes. However, excessive use of notes may be counted against the contestants. This will be at the discretion of the judge(s).
5. A public address system will NOT be used during the contest.
6. Participants must supply their own props. Two tables and chairs will be provided for the presenter's use. **Contestants must provide all of their own equipment (a projector & laptop will be available).**
7. Creative audio visual aids may be used, but the contestant must be involved in making or designing them.
8. During the contest, the contestants may introduce themselves by name, state and presentation topic.
9. Presentations should be 10-15 minutes in length. Three points will be deducted from the total score on each judge's score sheet for every minute (or fraction of a minute) under 10 minutes or over 15 minutes.
10. Contestants should cite their major references after the conclusion of their presentation. This will not be counted in the allotted time.
11. No coaching from parents or coaches during the presentation.
12. Contestants may use video recorders to tape their own presentations. It is the responsibility of the team coach/team to provide all necessary recording equipment.
13. No videotaping or photographing of presentations is allowed during the contest, except by respective team coaches or their designees.
14. Only the judge(s) may ask questions of the contestant in the contest. Each team shall be asked the same minimum number of questions. Question time will not be counted in the allotted time. Contestants should repeat the question then answer it.
15. Two/Three judges will be used and judges will score each entry independently and assign scores. After all presentations are presented and scores are tabulated, judges may confer and discuss evaluations. Each judge assigns his or her final scores and then cumulative final scores are tabulated to determine the final placing. Contest superintendents may review and check tabulation of scores for mathematical accuracy.
16. Ties will be broken first by the judges' accumulated delivery score, second by the judges' accumulated organization score and third on content and accuracy score.
17. Judges will consider the questions listed under each section. The points on the score card will be as follows:

A. INTRODUCTION 10 points

1. Did the introduction serve to create interest in the subject?
2. Was introduction short and to the point?

B. ORGANIZATION 25 points

1. Was only one main idea presented?
2. Did the discussion relate directly to each step as it was shown?
3. Was each step shown just as it should be done in an actual situation or was a thorough explanation given?
4. Could the audience see each step and/or visual aid?
5. Were materials and equipment carefully selected, neatly arranged, and well organized?
6. Were visual aids used if and when needed?
7. Were the key points for each step stressed?

C. CONTENT AND ACCURACY 25 points

1. Were facts and information presented accurate?
2. Was there enough information presented about the subject?
3. Were approved practices used?
4. Was credit given to the sources of information, if it was appropriate?
5. Was the content appropriately related to the horse industry?

D. STAGE PRESENCE 10 points

1. Were the presenters neat and appropriately dressed for the subject of presentation?
2. Did the presenters speak directly to and look at the audience?
3. Was the presentation too fast or too slow?

E. DELIVERY 15 points

1. Did the presenters appear to enjoy giving their presentation?
2. Did the presenters have good voice control?
3. Were all words pronounced correctly?
4. If notes were used, was it done without detracting from the presentation?
5. Did the presenters seem to choose words at the times they were spoken, as opposed to a memorized presentation?
6. Did the presenters work together as a team?

F. EFFECT ON AUDIENCE 5 points

1. Did the audience show an interest in the presentation?
2. Could the audience go home and carry out the idea?

G. SUMMARY 10 points

1. Was the summary short and interesting?
2. Were the key points briefly reviewed?
3. Did the summary properly wrap up the presentation?
4. Could presenters handle questions easily?

STATE CHAMPIONSHIP 4-H HIPPOLOGY CONTEST
MICHIGAN 4-H Equine Educational Expo
OFFICIAL RULES

1. Objectives:

To test general knowledge and stimulate an interest in seeking out information and applying it to questions, samples, and models.

2. Eligibility:

A. Junior Division:

- 1) Junior Age Requirements - Contestants must be at least 9 years of age on January 1 of the current calendar year, and not be more than 13 years of age on January 1 of the current calendar year.

B. Junior Novice or Senior Novice Division:

- 1) Will consist of members (all members) who have never competed in the State 4-H Hippology Contest, except for in the Cloverbud division. Novice teams are NOT eligible for national or interstate competition.

C. Senior Division:

Senior Age Requirements - Contestants must be at least 14 years of age on January 1 of the current calendar year, and not be more than 19 years of age on January 1 of the current calendar year.

- E. Cloverbud division: Must be age 5-8 as of January 1st of current year. Cloverbuds will be given the opportunity to participate, but will not be scored or placed. Each participant will be recognized. It is our hope and intention that this introduction at a young age will encourage Cloverbuds to return and compete in Hippology competition in future years. Their participation in the Cloverbud division will not eliminate them from competing as a Novice in future years.

F. All Divisions:

Participants must be enrolled in a 4-H project in the Michigan County they represent and be authorized by their County Extension staff person. Members are not required to own a horse to compete in this contest.

Teams are made up of either three or four members. When four are entered, the three team members with the highest scores will comprise the team total. Counties with less than three participants may enter them as individuals. All participants are eligible for individual awards.

G. National and Interstate Competition

- 1) All entries must be authorized by the Extension Youth Horse Specialist and/or the State 4-H Leader.
- 2) In the event that an eligible team does not have enough available members to compete in the contest, they may add, with the approval of the Extension Youth Horse Specialist and appropriate county Extension staff members, other members

from their county. These members must have competed in the current year's competition, and must meet all of the eligibility rules for that contest.

3. Number of Participants per County:

- A. Each county may enter unlimited teams and/or individuals in any division.

4. Awards:

- A. The following awards will be given in the four contest divisions:

Top 6 scoring Teams
Top scoring team in Team Problem phase
Top 10 scoring Individuals Overall
Top 10 scoring individuals - Examination phase
Top 10 scoring individuals - Station phase
Top 10 scoring individuals – Slide phase
Top 10 scoring individuals – Judging phase
Top 10 scoring individuals – Skills phase

Each Cloverbud participant will be recognized during the Awards Program.

5. Contest Procedure:

- A. All county contestants and teams must report at the designated registration time, and must remain until all the county contestants and teams have completed all parts of the contest. No leaders or coaches will be allowed in the contest rooms after check-in has been completed.
- B. No talking will be permitted after the contest has started. Talking among contestants will result in disqualification. *Once in the testing area, passing of any information either written or oral, may lead to disqualification upon investigation of the matter.* Contestants may bring quiet, self-entertainment type materials with them for use in the holding room.
- C. The Holding Rooms are to be used before and/or after each phase during the contest. Contestants are expected to be respectful and follow the directions of the room monitor. *Disrespectful behavior on the part of a contestant may result in the disqualification of that contestant.*
- D. References for the contest:
1.) JUNIOR DIVISION

REV. 2016 4-H Horse & Pony Project Show Rules & Regulations
(http://www.ans.msu.edu/extension/horse_youth_programs)

4-H 1229 4-H Horse Science

4-H 1228 4-H Horses and Horsemanship

*4-H bulletins can be ordered from www.4-Hmall.org.

The Official Horse Breeds Standards Guide

Fran Lynghaug

www.amazon.com and Tractor Supply Company (approx. \$25-\$40)

Equine Science: Basic Knowledge for Horse People of all Ages

Jean T. Griffiths
www.HorseBooksEtc.com Phone: 800-952-5813

Dover Saddlery- Apparel, tack and horse care items, for the English rider.
To request a free catalog please visit www.DoverSaddlery.com or call 888-234-6942

State Line Tack – Apparel, tack and horse care items, for the Western rider.
To request a free catalog please visit www.statelinetack.com

2.) SENIOR DIVISION:

ALL JUNIOR REFERENCE MATERIALS as well as the following:

The Illustrated Dictionary of Equine Terms, New Horizons Education Center Inc.,
Alpine Publications, P.O. Box 7027, Loveland, CO, 80537. ph: 800-777-7257, fax:
970-667-9157.

The Horse (2nd edition) by Evans, Borton, Hintz, Van Vleck
W. H. Freeman & Co., 41 Madison Ave, New York, N.Y., 10010
800-903-3019

The Horse Industry Handbook - American Youth Horse Council
The Equine Collection-Dept. AYHC, PO Box 1539 Fort Lee, NJ 07024-1539
Phone: 800-952-5813

Feeding and Care of the Horse (2nd edition) by Lon D. Lewis
Williams & Walkins
P.O. Box 1610, Hagerstown, MD 21740
800-638-0672

Coloring Atlas of Horse Anatomy
Dr. Robert Kainer & Dr. Thomas McCracken
Alpine Publications Inc.
P.O. Box 7027
Loveland, CO 80537
1-800-777-7257

Youth Leaders Manual – By the American Youth Horse council
The Equine Collection-Dept. AYHC, PO Box 1539 Fort Lee, NJ 07024-1539
Phone: 800-952-5813

***NEW AYHC HS HORSE SMARTS: AN EQUINE REFERENCE & YOUTH
ACTIVITY GUIDE**, by the American Youth Horse Council AYHC, 1 Gainer Rd,
McDonald, NM 88262 www.ayhc.com Phone: 817-320-2005

Other: Grains, forages, and feed preparations used in this contest will be
representatives of feeds utilized in horse rations.

E. Explanation of Phases

If any of the contestants require a reader, a request must be made on the entry form. No reader will be provided unless it is requested on the entry form!

- 1) Examination Phase - Senior Division contestants will have 40 multiple choice, 10 true & false. Junior Division contestants will have 20 multiple choice, 5 true & false.
- 2) Station Phase - Each area is called a station. Each station is numbered and represents a particular subject. A station may ask to identify tack, equipment, feed samples, internal & external parasites, diseases, gait and other equine activities. Seniors will have five (5) stations and will have three (3) minutes per station. Juniors will have three (3) stations and will have four (4) minutes per station.
- 4) Slide Test - 30 projected slides (Seniors) or 15 projected slides (Juniors) to be identified as to, but not limited to, breed, color pattern, tack/equipment, activity, etc.
- 5) Skills Phase – This ALL NEW phase will be hands on and interactive. Difficulty of skills will be based upon age and skill level. Each division will have five (5) skills to demonstrate. These skills may include, but are not limited to; identifying feed stuffs, tack & equipment, leg wrapping, lameness evaluation, general care and management. Each skill will be scored by a judge on a scale of 1-10 (1 very poor-10 excellent), with a maximum of 50 points total on the Skills Phase.
- 6) Judging Phase (Junior & Senior Divisions) - The contestants will be required to judge two video halter classes. The classes will consist of 4 horses. The breeds of the horses may include but are not limited to; Stock-type, Arabians, Morgans, Saddlebreds, Draft-type, etc. Contestants will not give oral reasons. Contestants will be asked to answer 5 questions on each class. These questions may be, but are not limited to, color pattern, conformation, appointments, etc. Questions are meant to evaluate a observation and memorization skills of contestants.
- 5) Team Problem (Senior & Junior Teams) - The team problem will consist of a hypothetical problem relating to horse management. Teams will be allowed fifteen ten (10) minutes to discuss the problem, and five (5) minutes to present their answer to the judge. The explanation or solution should be given by the entire team. It is important that all members of a team assist in the presentation. The teams will be scored on completeness, 40%; accuracy, 40%; and the presentation of the team as a whole, 20%.

For Senior Teams only: A spontaneous team problem will also be presented to the judge and scored. Teams will be allowed no preparation time for the spontaneous team problem and will be given 5 minutes to present their answer to the judge.

Problems will be specific to age and skill level, Juniors will be more introductory and Seniors will be more advanced. Examples may include:

1. Plan a specific youth participation activity.
2. Set up an annual herd health program.
3. Design a stable of a given size for a specific number of horses.
4. Set up a nutritional feeding program.
5. Design a training program for a specific type of performance horse.

7. County Volunteers:

- A. Each county must supply workers during the contest. Volunteers should check in during registration for assignments and instructions. For volunteers during Senior testing, sign in at Senior orientation for job assignments and instructions.

8. Tie Breaking:

- A. All ties overall, individual and team will be broken using the following sequence:
 - 1.) Examination scores
 - 2.) Station scores
 - 3.) Slide Test scores

For all participants, ties within any phase are to be broken using the overall score of above listed (1.-3.) phases first. If further tie breaking is needed, the scores at each station, in order, will be used.

9. Lunches:

No lunch break is formally scheduled during the contest and participants must provide their own lunches. *All lunches should be packaged for each individual participant with their full name and county labeled on it for distribution during the contest. It is recommended any beverages be brought in re-sealable containers.*

If you have any questions or concerns about any of these rules or guidelines do not hesitate Extension Educator Taylor Fabus at tenlenta@msu.edu or Hippology Committee Chair Dianne Sheaffer at (616) 902-4877